

LEFTHAND GRANGE N^o9

RENTAL FEES: DOWNSTAIRS & UPSTAIRS

(*rented separately*)

Mon-Thursday Evenings - Starting at 5pm- \$175 for the evening. Each additional hour prior to 5pm is \$50 per hour.

Friday Evenings - \$300 for the evening, starting at 5pm

Saturday and Sunday - \$600 Flat Fee (minimum fee), for up to 9 hours; \$50 each additional hour

Mon-Fri during the day from 6am until 5pm - \$75 for 1st 2 hours (minimum), then \$50 for each additional hour

We require a \$500 security/damage deposit on all rentals

Alcohol Policy:

1. If alcohol will be served, there will be an additional insurance policy that is required by our insurance company. This policy must be requested by the renter and provided to the Grange at least 14 days prior to the event. The fee for this policy is at the sole discretion of the insurance company (typically between \$115-150). We need this document no later than 10 days prior to the event.
2. Any public event where alcohol will be served or sold, will require a Boulder County Special Event Liquor Permit. This must be requested from the county a minimum of 30 days prior to the event.
3. All public events serving alcohol will be reviewed by the Grange Board to ensure the event is appropriate for the Grange venue.

Please send e-mail if you have questions or special request. Includes the use of all (65) chairs and 12 six-foottables.. Wifi is available.

Audio equipment is available at an additional fee.

Time reserved should include the time needed for set up, clean up, and breakdown.

Depending on event, it may not be possible to schedule your event if there is another one going on simultaneously n another floor - we want to be sure it is a good experience for all renters. Most often the request is to rent both upstairs and downstairs together.

HOUSE RULES

4. No Smoking of any kind/type inside the building or on Grange property.
5. No open flames allowed (e.g., candles). With the exception of stove/range use in kitchen.
6. No Alcohol allowed, unless a supplementary agreement is signed and approved.
7. With the exception of guide dogs, animals are not permitted inside the building.
8. Parents or legal guardians must be continuously present for the duration of any event planned for children/young adults under the age of 21 and must assure that all rules are complied with.
9. Alterations to the building or fixtures are not permitted. No pins, tacks, staples or nails shall be placed in the walls, ceiling or floors. Only blue painters tape or artists tape may be used to affix decorations, and must be carefully removed immediately after use.
10. Furnishings, displays and/or artifacts in the building are not to be removed or moved.
11. Excessive noise shall be confined to the inside of the building and shall be held to a level that does not disturb the neighbors.
12. In accordance with fire codes, no means of egress may be blocked at any time.
13. All spills onto any floors must be cleaned up immediately. No solvents or harsh chemicals are to be used at any time.
14. Illegal activities are prohibited on the premises. Renter shall abide by all local ordinances and state/federal statutes and laws.
15. Grange Users /Renters are responsible for the behavior of their members and guests.
16. Damage to the building structure, grounds, furniture, exhibits, artifacts, piano, A/V equipment, or kitchen equipment during a function is the responsibility of the Grange User/Renter.
17. Grange User must inform Grange officer/member of any damages occurring during their rental period. Grange user is responsible for any repairs/replacements as necessitated by such damage.
18. Grange User/Renter is responsible for set up prior to event and cleanup after event. This includes removal of all trash as there is no trash pickup.
19. When you leave the Grange, please confirm that shades are left up, trash is removed, all lights are turned off, spills are cleaned up, heat/AC is turned down and all doors are locked, and that facility is left ready for the next user
20. Thank you for helping us take care of this wonderful building!